

CASINO CHRISTIAN SCHOOL

2013 Annual Report

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CASINO CHRISTIAN SCHOOL ANNUAL REPORT FOR 2013

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This report is compiled in accordance with the requirements of the Education Act (as amended 2004). Contact the Principal in relation to this report or other school matters.

SCHOOL OVERVIEW INFORMATION

CONTEXTUAL INFORMATION ABOUT THE SCHOOL

DESCRIPTION OF SCHOOL CONTEXT

Situated on several hectares of land in a rural environment, Casino Christian School is a K-10 school that commenced as a K-6 Primary School in 1995, and extended to Year 7 in 2000, and will extend to Year 11 and 12 in 2014. The school is a registered and accredited, co-educational, K-10 school. The first Year 10 cohort graduated in 2003. The first Year 12 cohort will graduate in 2015.

Casino Christian School is a ministry of the Casino Presbyterian Church to the wider Christian community in Casino and district. It is a member of Christian Schools Australia (CSA).

The last school inspection by a Christian Schools Australia panel (for the NSW Board of Studies) occurred in August 2012. At this time the school was recommended for ongoing registration and accreditation with the NSW Board of Studies for a further five years until 2017 inclusive.

In addition to the general education programs the school provides further enrichment through interschool sports, camps, intensive swimming programs, and special needs programs. The lower Primary classes engage in a wonderful ministry to the senior citizens in a local nursing home.

The school's motto "**GROW IN GRACE AND KNOWLEDGE**" underpins the desired ethos of the school whereby students are encouraged to live an authentic Christian lifestyle.

The school's mission statement further encapsulates this:

The aim of the school is to see parents, church and school working together to bring children to maturity in Christ, and then reach out to the world with His love through service and the 'Good News' of salvation.

MESSAGES FROM KEY PEOPLE AND BODIES

PRINCIPAL'S REPORT ON 2013

The year 2013 has been a huge year. The biggest news was that our school gained approval to begin Year 11 and 12 in 2014.

The major happenings in 2013 were:

- The school was visited by a CSA Registration team, and as a result was allowed to begin Senior School (Year 11 and 12) in 2014.
- Some Executive staff change occurred: Principal, Mr. Phil Johnson, retired at the end of the year and was replaced by Mr. Neil Capps. Our Secondary Co-ordinator, Mrs. Carolyn Marquet, moved on at the end of Term 3 – Mr. Graeme Jolliffe, the school's Administration Co-ordinator, assumed the Secondary Co-ordinator role.
- The school began the use of the new Secondary Block of student amenities and Woodwork and Automotive Rooms, which have added immensely to school facilities. The old Woodwork Room was converted into a very spacious Visual Arts Room.
- Our first Secondary Camp to the snowfields.

A feature of Casino Christian School is the breadth and quality of the learning experiences available to students. This is despite the size of the school and is a credit to the staff and community who ensure that students are provided support in experiencing academic, sporting, social and community opportunities.

We have seen continued improvement in student learning, academically and otherwise.

The student population at August Census was 181 (down by 7 from 2011). The Primary School had 107 students at Census time.

The school continues to function effectively as a truly Christian school, where students and staff are continually challenged to apply the Gospel of Jesus to education in a real and authentic manner.

Casino Presbyterian Church

Pastoral Charge of Casino, Bonalbo, Kyogle and Woodenbong



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SCHOOL BOARD REPORT

The Board of the Casino Christian School is pleased to endorse the annual report on the activities of the school for 2013. The Board is thankful for the progress of the school, in its direction and new facilities. As we say farewell to our former Principal, Mr Phil Johnson, we look forward with gratitude to God for his provision of Mr Neil Capps, in his role as Principal.

The Board is excited at the growth of the school as well as the good number of quality teachers that will begin the New Year.

Once again, the School finished 2013 with all staff prepared for the following year, new staff appointed and with excitement over the new enrolments, as we prepare for the Senior years

The Board acknowledges the hard work done by the school staff and volunteers and is thankful for the dedication of many who give of themselves, making the school what it is, a caring teaching environment.

Sincerely

Rev. George Ayoub

Board Chairman

12/02/14

PARENT/ STUDENT SATISFACTION

The annual school satisfaction surveys indicated a high degree of satisfaction within the school on a wide range of school aspects:

Parent Survey (35% of parents responded)

Vision/ Mission

Casino Christian School is committed to being a caring community providing quality Christ-centred education. (100% positive or neutral responses)

Standards

The school sets and maintains high standards for students. (94% positive or neutral responses)

Communication

I am satisfied with the staff's communication and reporting regarding my child's progress. (94% positive or neutral responses)

Staff

The staff are committed to the vision/ mission of the school. (94% positive or neutral responses)

Student culture

The school culture encourages students to thrive. (94% positive or neutral responses)

Satisfaction

I am satisfied with the school's response to individual learning needs. (97% positive or neutral responses)

Optional Questions:

What have you been pleased with about the school this year?

(A large variety of responses)

Major responses	Number
Welcoming/ nurturing/ caring community	12
Good teachers/ education standards	5
New buildings/ grounds standards	5
Senior School for 2014	3

Can you make any suggestions as to how the school could be further improved?

(Quite a variety of responses)

Multiple responses	Number
More community events	3
Student lockers	2

Secondary School Student Survey – Years 7 to 10

(83% of students responded)

Vision/ Mission

My school encourages me to develop a Christian view of the world.

(100% positive or neutral responses)

Safe Environment

I feel safe when I am at school.

(100% positive or neutral responses)

Emotional Safety

I treat my fellow students with respect, and I am also treated with respect.

(99% positive or neutral responses)

Standards

I am confident that the teachers are helping me to achieve high standards in all that I do.

(94% positive or neutral responses)

The example of teachers

Teachers at my school are a good example of the beliefs and values of the school.

(96% positive or neutral responses)

Discipline

The teachers' management of their classes is fair and consistent.

(94% positive or neutral responses)

Facilities

I enjoy the facilities provided by my school.

(99% positive or neutral responses)

Satisfaction

I am satisfied with my school and the quality of education I receive.

(97% positive or neutral responses)

Primary School Student Survey – Years 3 to 6

(95% of students responded)

Vision/ Mission

At school I learn all about God and the Bible.

(99% positive or neutral responses)

Safe Environment

I feel safe when I am at school.

(96% positive or neutral responses)

Standards

The teachers help me to try hard all the time.

(98% positive or neutral responses)

The example of teachers

My teachers show me how to live like God would want me to be.

(99% positive or neutral responses)

Facilities

I enjoy the playground, library and classrooms provided by my school.

(99% positive or neutral responses)

Satisfaction

I like my school and the things I learn here.

(95% positive or neutral responses)

NB. The Staff survey indicated more positive responses to the parent and student surveys.

SCHOOL STRATEGIES

School Determined Improvement Targets

Pre-determined 2013 Targets	2013 Achievements
School promotion across the district	New school flyer was produced, and was distributed to all households as an insert via the Express Examiner Newspaper
Applying for Senior Schooling for 2014 onwards	Achieved for a 2014 start
Student Leadership – expansion of the student leadership team in Secondary and improving student leadership outcomes	Achieved. Our very good student leadership group led several projects, including a successful house sports day and educational audio-visuals for Secondary Assemblies
Implementing Primary School daily exercise period	Largely achieved
Occupying and using new Secondary block of student amenities and TAS rooms	Successfully in use
Changing Visual Arts to the former Woodwork room	Successfully in use

Pre-determined 2014 Targets
Disciplining program for Senior students
Successful beginning of Year 11/ 12
Teacher Peer Mentoring Program
Car Parking improvements
Student Driving to school procedures implemented
After school detention system put in place to be used if required.
Early start for compressed subjects in the last 5 weeks in term 4 TBA
School Improvement Plan to be created
School Promotion across the district churches and Baptist Pre School.

PROMOTING RESPECT AND RESPONSIBILITY

The ethos of the school is based on the Christian faith and through promoting the 4 “R”s: **Reverence for God, Respect for others, Reliability and Responsibility.**

This focus is inculcated into all the school’s teaching programs, the camping program, assemblies and the public recognition of examples of good character and service.

The Australian flag is raised and lowered daily, the National Anthem is sung at assemblies, National Days are celebrated (ANZAC and Remembrance Days), students participate in ANZAC march and wreath-laying, and in ANZAC and Remembrance Day ceremonies in the town, teachers and visiting speakers address topics such as citizenship and the 9 Values for Australian schools. Students support a Third World sponsor child. The lower Primary classes visit and interact with senior citizens in a Nursing Home. Students receive leadership training through participation in school assemblies and civic functions.

STAFF INFORMATION

SUMMARY OF WORKFORCE COMPOSITION

The Executive consists of the Principal and the Secondary and Primary Coordinators. These are included below:

TEACHERS		ANCILLARY STAFF	
Full-time	Part-time	Full-time	Part-time
6	9	3	13
Total teachers	15	Total ancillary	16
Total staff			31

Teachers: Principal, 5 x Primary teachers, 9 x Secondary teachers. There are no indigenous teachers.

PROFESSIONAL DEVELOPMENT

Casino Christian School is registered as a Teacher Accreditation Authority (TAA) under the NSW Teachers' Institute. The Principal is the TAA in the school.

The NSW Teachers Institute instructions are adhered to in terms of the registration and mentoring of New Scheme teachers. There are six New Scheme teachers on staff.

CCS is committed to ongoing professional development of all staff through participation at in-school courses, regular staff meetings, external courses and conferences. For other professional development, staff were either released to attend specific training seminars during school hours or have attended workshops led by visiting presenters or our own staff.

Two Staff Professional Development Weeks were held during the year. During the pre-Term 1 PD week, the staff prepared for the school year. During the post-Term 2 PD week, a two-day professional development conference for NSW Christian teachers hosted by CSA in Newcastle was attended by the Casino Christian School teaching staff.

Overall expenditure on Professional Development in 2013 was approximately \$9 300, and amounted to 62 days of training.

Courses attended included Child Protection Investigator Training, Aspiring Executive Teachers, HSC Best Practice Assessment, Discipling strategies, Board of Studies Information Day, Visiting Summerland CS – Stage 6 Music, Environmental Sustainability Forum, Nurturing a Child's Heart, Foundation Leadership, CSA State Conference (all teachers), Sounds-Write Literacy training, Dyslexia – Training for Teachers & Teacher Aides, Secondary English – Aust. Curriculum,

TEACHING STANDARDS

All but one of the teaching staff has teaching qualifications from a higher education institution in Australia. This one has qualifications gained in England, which meet Australian standards. Therefore, all our teachers are "Category (i)", that is, having teaching qualifications from a higher education institution within Australia, or recognized within the National Office of Overseas Skills recognition (AEI-NOOSR) guidelines. This is a requirement, as it is a part of the school's Staffing Policy.

TEACHER ATTENDANCE AND RETENTION RATES

Teachers recorded a total of 71 days absent in 2013. This was an average of 2.1% days absent per full-time teacher equivalent, or 97.9% attendance. From 2012 into 2013 there was a teacher retention rate of 94%. The loss of 6% is explained by the fact that one part-time teacher retired.

SCHOOL POLICIES

The following policies were instituted in 2013:

Playground Duty Policy

The following policies were reviewed in 2013:

Child Protection – some wording changes to this policy re Presbyterian Church requests

Enrolment – some changes to reflect the enrolment bond being instituted in 2014

Intervention – some changes re personnel and procedures

Staffing – changes specifying different requirements for teaching staff and Principal employment

The following policies were reviewed and changed for the addition of Senior School:

Assessment & Reporting, Enrolment, Examinations, External Providers, Homework, Media

SCHOOL PROCEDURE FOR MANAGING NON-ATTENDANCE

Attendance of students is monitored by daily roll marking by teachers and collation by clerical staff.

Unexplained absences are followed up on a regular basis. Roll teachers call parents after 3 days of unexplained absence. Prolonged unexplained absences are referred to the relevant authorities.

ENROLMENT POLICY (full text is contained in the Appendix of this report)

As a Christian School, the aim is to provide a quality general education and to reflect and teach the Christian faith and Christian community values.

Casino Christian School welcomes applications for enrolment of students whose parents/guardians are seeking an education for their children within a Christian community context and who will abide by the School's doctrinal statement and Christian ethos and teaching. There are no pre-requisites for continuing enrolment other than regular attendance at school and behaviour that does not lead to expulsion (see Discipline Policy). The enrolment process includes formal application, interview with the Principal and an agreement to accept the School's Statement of Faith and Conditions of Enrolment, and a commitment to all facets of the School's curriculum, code of behaviour, and uniform requirements.

The full policy is attached as an appendix to this document, and can be viewed on the school website at

www.ccs.nsw.edu.au

STUDENT WELFARE POLICIES

School policies that facilitate health and welfare include:

- Intervention Policy
- Emergency Evacuation Policy
- Bullying Prevention Policy
- Discipline Policy
- Media Policy
- WH&S Policy
- Critical Event Policy
- Sick Bay & First Aid Policy

(Most of the above policies may be viewed on the school website at www.ccs.nsw.edu.au)

In addition to the School's Child Protection Policy the students are also covered by the "Breaking The Silence" document, which is the Child Protection Policy of the Presbyterian Church.

Excerpts from the school's BULLYING PREVENTION POLICY

The school has a zero tolerance to bullying. The school values and ethos are intended to promote God-honouring and positive relationships.

In 1 Peter 5 we read that we are to be shepherds of God's flock that are under our care. The Bible also reminds us of Christ's words: "A new commandment I give you: love one another. As I have loved you, so you must love one another." (John 13:34) It is therefore essential that we do everything to ensure that Casino Christian School is safe both physically and emotionally for all students.

WHAT IS BULLYING?

School definition

School bullying involves the psychological, emotional, social or physical harassment of one student by another. (Bullying not carried out at school can still be classified as "school bullying", eg. at the bus stop or on the bus, or cyber bullying).

The Casino Christian School Policy is consistent with the NATIONAL SAFE SCHOOLS FRAMEWORK which is based on the following vision:

"All Australian Schools are Safe and Supportive Environments." It is an agreed national approach to address the issues of bullying, harassment and violence, and child abuse and neglect.

Guiding Principles for the Provision of a Safe and Supportive School Environment in Australian Schools:

1. Affirm the right of all school community members to feel safe at school.
2. Promote care, respect and cooperation, and value diversity.
3. Implement policies, programs and processes to nurture a safe and supportive school environment, eg. lessons on this in PDHPE classes.
4. Recognise that quality leadership is an essential element that underpins the creation of a safe and supportive school environment.
5. Develop and implement policies and programs through processes that engage the whole school community.
6. Ensure that roles and responsibilities of all members of the school community in promoting a safe and supportive environment are explicit, clearly understood and disseminated.

7. Recognise the critical importance of pre-service and ongoing professional development in creating a safe and supportive school environment.
8. Have a responsibility to provide opportunities for students to learn through the formal curriculum the knowledge, skills and dispositions needed for positive relationships.
9. Focus on policies that are oriented towards prevention and intervention.
10. Regularly monitor and evaluate their policies and programs so that evidence-based practice supports decisions and improvements.
11. Take action to protect children from all forms of abuse and neglect.

EDUCATION

Prevention through education is the most effective way of dealing with bullying. At Casino Christian School, the education aims to develop the following understandings:

1. The Bible teaches us to treat each other with love, respect, and in a way that we would like to be treated, ie. to promote a positive feeling of well-being, and to develop empathy towards others, eg, “How would you feel if...?”
2. The most important thing we as a staff at Casino Christian School must do is make every child aware that this behaviour (bullying) **is not acceptable, and will not be tolerated**, and to ensure that if it does occur they will be followed up. Every child has the right to feel safe.
3. Students must learn that nothing is so bad that you can’t talk about it, ie. it’s OK to tell others about what you saw, how you were treated, etc.
4. A school **definition** is needed that the staff, students and parents are familiar with and can understand. (Rigby, 1995, p.2; Harrison, 1993).
5. The **education process** aims to mobilise support from the majority. This can be done through regular sharing in class, class work, assembly, and Bible studies.

An action plan is used to achieve this education.

The full policy can be viewed on the school website at www.ccs.nsw.edu.au

A summary of the school’s DISCIPLINE POLICY

The School aims for high standards of discipline and behaviour. Parents are asked to be supportive of these standards. The revised Discipline Policy includes Philosophical Foundations, Procedural Guidelines and a Student Code of Conduct.

The School’s Discipline Policy is based largely on principles inherent in Ephesians 6:1-4. It assumes that although every individual is created in the image of God and is therefore unique and important, man’s fallen nature requires that his conduct be restrained by rules and imposed authority - with a view to leading him to submissiveness and obedience in Christ, a life lived by the Spirit.

In Hebrews 12:10 we are told: Our fathers disciplined us for a little while as they thought best; but God disciplines us for our good, that we may share in his holiness. “Discipline, therefore must always be for the good of the child - administered out of our loving concern for the child.

Effective discipline:

- is an essential part of sound Christian Education
- is based on love and concern for each child’s well-being and personal development.
- needs to be fair, consistent and positive.
- is used to build up the child, assisting in the development of self-control and self-discipline.

Without discipline, learning and development are restricted. Effective discipline within the school means that learning can take place without frequent negative interruptions.

Sound discipline involves training as well as correction. Correction alone without thorough instruction is not effective discipline.

Through consistent discipline, involving both correction and training, the School aims to promote self-discipline by assisting students to be thorough, consistent, appreciative, responsive and thoughtful and to take pride in all that they do so that it is pleasing to the Lord.

Students are helped to make their own decisions and to come to their own conclusions within biblical principles and to accept consequences of their own choices. Character training through rules, principles and the formation of good habits is an important part of the school program.

Our approach to discipline involves:

- Accepting and valuing the child as they are, not for what they do.
- Emphasising correct behaviour rather than focusing on errors constantly.
- Chastising wrongdoing. This does not cause students to devalue themselves if they are sure that the other person values them.
- Helping children to choose achievable goals.

Correction and training are to be expressed through mutual acceptance, encouragement and cooperation. The aim is to develop a truly Christian School Community.

Corporal punishment disclaimer: In accordance with the provisions of the **Education Reform**

Amendment (School Discipline) Act 1995, corporal punishment is **NOT** to be used in this school as part of its discipline and/or Pastoral Care Policy; nor does the school explicitly or implicitly sanction the administering of corporal punishment by any person, including parents, to enforce discipline at school.

The full policy can be viewed on the school website at www.ccs.nsw.edu.au

A summary of the school's GRIEVANCE RESOLUTION POLICY

There will be occasions when parents may have concerns about aspects of their child's schooling. Hopefully all concerns will be addressed within the ethos of Christian love and care. The procedure to follow is:

- for class related matters arrange to talk with the class teacher;
- for more major issues the parent may need to speak with the Principal;
- for unresolved matters that follow from there, the parent may decide to speak with a Parent Representative on the School Board, or the Chairman of the School Board;

All matters need to be dealt with respectfully and confidentially.

The full policy can be viewed on the school website at www.ccs.nsw.edu.au

STUDENT OUTCOMES AND PERFORMANCE

Although the school can only publish NAPLAN results, there are many other areas where our students achieve excellent results. These are not as easy to quantify and measure, and therefore very difficult to report on accurately.

NAPLAN reports on a small part of student achievement.

NAPLAN RESULTS IN 2013

KEY	SA = SUBSTANTIALLY ABOVE
	A = ABOVE
	E = EQUAL WITH
	B = BELOW
	SB = SUBSTANTIALLY BELOW

CASINO CHRISTIAN SCHOOL COMPARED TO ALL SCHOOLS

Year	Student Numbers	Reading	Persuasive Writing	Spelling	Grammar & Punctuation	Numeracy
3	9	SB	SB	EQ	B	B
5	18	EQ	EQ	B	EQ	B
7	15	SA	B	EQ	A	A
9	21	A	EQ	EQ	EQ	A

CASINO CHRISTIAN SCHOOL COMPARED WITH SIMILAR SCHOOLS

Year	Student Numbers	Reading	Persuasive Writing	Spelling	Grammar & Punctuation	Numeracy
3	9	EQ	B	EQ	B	B
5	18	A	EQ	A	A	A
7	15	A	B	EQ	EQ	SA
9	21	SA	EQ	EQ	A	SA

For NAPLAN results, please click on this link to our “Myschool” webpage:

http://www.myschool.edu.au/Main.aspx?PageId=0&SDRSchoolId=NSWI00299_1406&DEEWRId=14562&CalendarYear=2009

Record of School Achievement (RoSA) in 2013

In 2013, 18 Year 10 students completed the year here, and were eligible for the RoSA credential, if needed. Most (15) elected to stay here for Year 11 for 2014. One student elected to exit school with the RoSA credential.

STUDENT INFORMATION

CHARACTERISTICS OF THE STUDENT BODY

Roughly half of our students are from Caucasian middle class families who attend a local church fellowship. A small number of indigenous Australian students and foreign-born or parented students attend school here. Our students are generally hardworking and respond well to direction and teaching. The full range of academic ability and gifts are usually present within each class.

STUDENT ATTENDANCE RATES

During 2013 there were 3879 recorded absences by students out of a possible 33847 total student days. This equated to an average absentee rate of 11.46% per day or an average attendance rate of 88.54%.

CLASS	ABSENCES/ DAY (%)
Kind/1	10.7
2	11.8
3/4	13.2
5	7.8
6	10.4
7	10.3
8	17.5
9	12.8
10	14.4
SCHOOL	11.46

RETENTION RATES

In 2013 there were 181 students enrolled from Kindergarten to Year 10 at the August census. In the previous year of 2012 there were 188 students enrolled at August census. This was a decrease of 3.7%.

Actual retention rates relating to progression of students from Year 10 to Year 12 are not reported here as the school did not yet have Year 12 students.

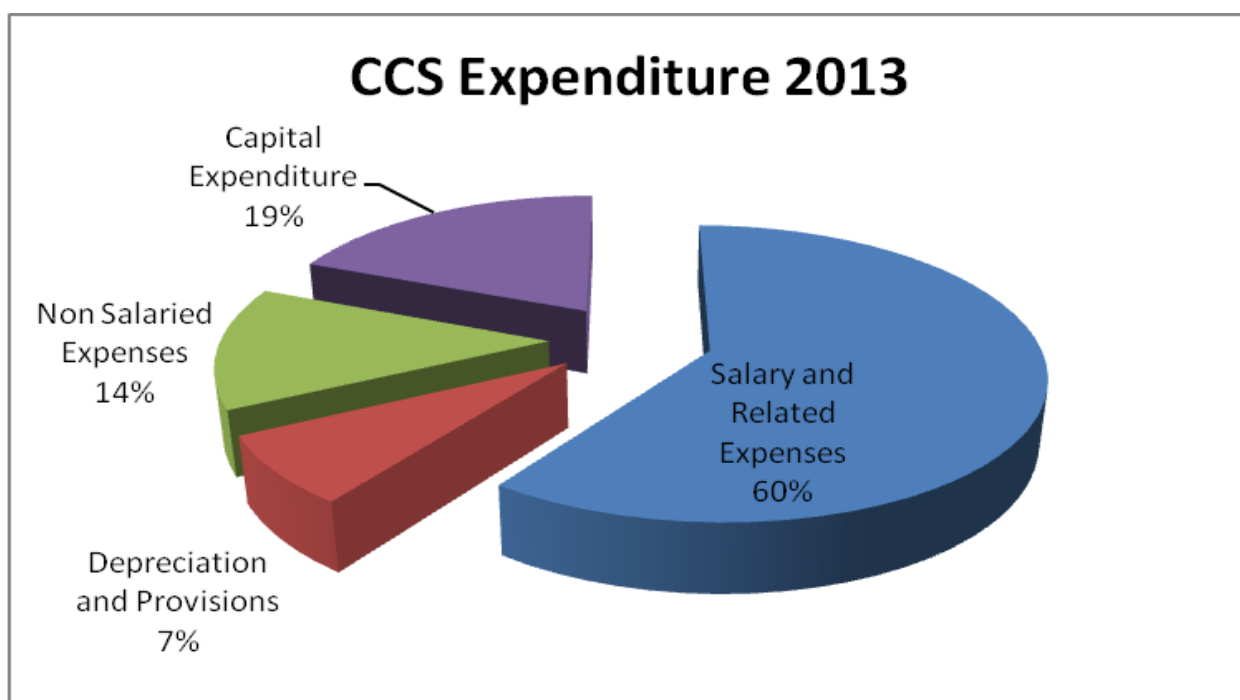
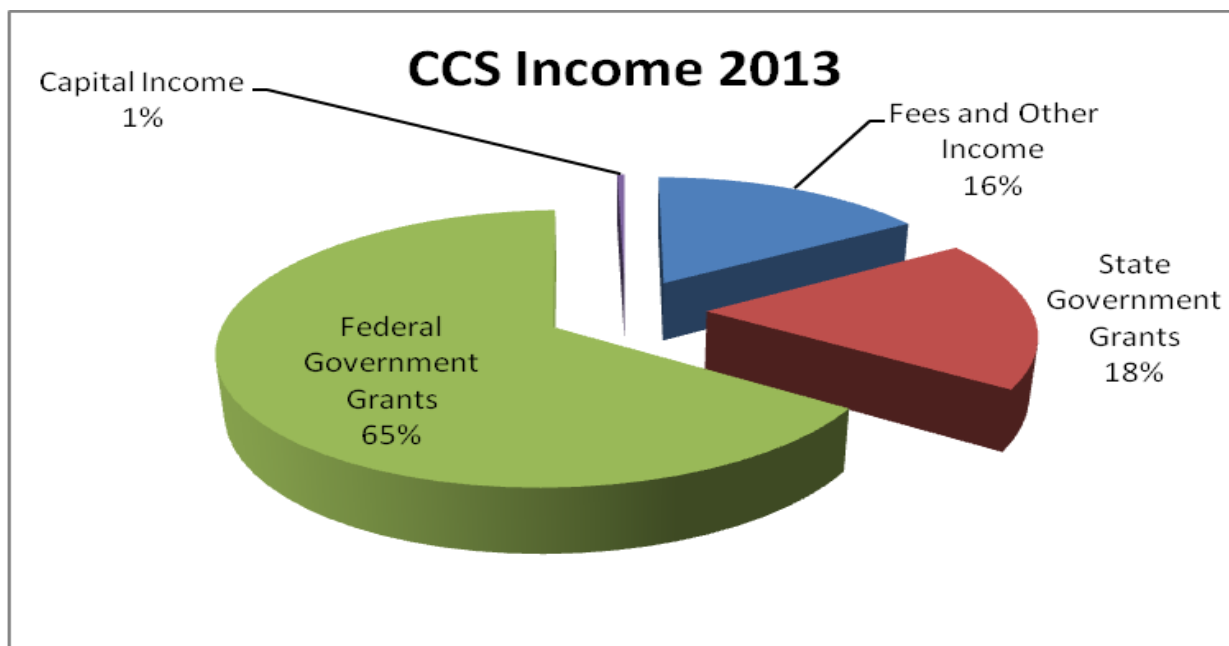
POST-SCHOOL DESTINATIONS

Of the 18 students who completed Year 10 in 2013:

- 2 student began a post-school program/ apprenticeship
- 14 students began further study in Year 11 here
- 1 student transferred to Casino High School
- 1 student began home schooling

FINANCIAL INFORMATION

A summary of the School's 2013 income and expenditure is provided by the pie charts following:



Appendix:

School Enrolment Policy (includes Confession of Faith)

CASINO CHRISTIAN SCHOOL



ENROLMENT POLICY

Rationale:

As a Christian Community School, our school aims to reflect and teach Christian Community values. Education is centred on Christ - the author and sustainer of creation. The apostle Paul writes to the Colossians;

"My purpose is that they may have the full riches of complete understanding, in order that they may know the mystery of God, namely, Christ, in whom are hidden all the treasures of wisdom and knowledge. I tell you this so that no one may deceive you by fine - sounding arguments." Colossians 2:2-4.

Our school believes that the most effective out working of this Christ - centred education occurs when there is a strong commitment to Christian home, church and Christian School working together to "train up a child in the way he should go." Proverbs 22:6.

Policy:

Casino Christian School welcomes applications for enrolment of students whose parents/guardians are seeking an education for their child/ren within a Christian community context, with the following provisos:

1. Because of the above philosophy of the school, it is desirable that for each student, at least one parent be consistently supportive of the Christian perspective as embraced by the school. We stress the need for children to be receiving regular scriptural instruction through the youth activities and worship services of the family's church fellowship, and furthermore, strongly encourage the family to be involved in a Christian fellowship as a family unit.

NOTE: Children from families without Christian parents may also be accepted for enrolment at the discretion of the Principal where the Principal is able to see that the parents have a great desire for Christian education for their children.

2. In all cases, the consent of both parents for the enrolment should be sought if at all possible. In situations where a parent has sole custody, enrolments may be accepted on that parent's wishes alone.
3. The enrolment at the school of all children in a family will be mandatory, unless otherwise agreed because of special circumstances.
4. The school seeks to provide equal opportunity for all applicants from families seeking a Christian education regardless of denominational affiliation providing that, the parents/guardians are in agreement with the school's "Confession of Faith", a copy of which is included in this policy.

5. If a student is absent without explanation for a period of two school weeks, the student's enrolment at the school will be discontinued, and the Home School Liaison Officer for the district will be contacted regarding the student's discontinued enrolment.

NB. This policy information should be read in conjunction with Appendix 1 (Terms and Conditions of Enrolment) and Appendix 2 (The Confession of Faith)

Procedures:

1. All enrolment enquiries should be entered on the Enrolment Enquiry Form by the school receptionist.
2. School information should then be posted to (or picked up by) the enquirer. This will include school information books and enrolment forms.
3. The Principal should phone the enquirer within a week of their enquiry to follow up about their reading of the school information, and to ask and answer questions. This call should also be used to invite the enquirer to have a school tour and/or schedule an enrolment interview.
4. If the school tour and/or enrolment interview occurs, the Principal should explain all relevant information about Christian education and the school, the Terms and Conditions of Enrolment, "The Confession of Faith", etc. Questions may be asked and answered by parents and children.
5. If enrolment is being applied for, completed and signed Enrolment Forms must be received by the Principal.
6. If and when Enrolment Forms have been received by the Principal, the Principal will make a decision as to whether or not the child (or children) will be accepted into the school, and will inform the parents in writing of his decision, and the date that school attendance is to commence.
7. Once a child has been accepted for enrolment, the School Registrar will inform the parents about uniform, bus travel and other organisational issues as deemed appropriate at the time.
8. The child (or children) will commence school attendance on the agreed date.

APPENDICES

Appendix 1: Terms and Conditions of Enrolment

Enrolment at the school is subject to the following terms and conditions.

1. That the parents will agree to allow the child to share fully in the life and program of the school, including the devotional activities and assembly times.
2. That the parents will support the aims of the school.
3. That the parents undertake to provide the child with all necessary equipment of a personal nature that may be required to enable the child to benefit from the education offered.
4. That the parents undertake to provide the child with the correct uniform approved by the school, and to ensure that the child is always sent to school neatly and modestly dressed in the required uniform.
5. That the parents accept the right of the school to employ such discipline as it deems wise and expedient for the child and agree to uphold in every way possible the school's authority and right to administer appropriate discipline in accordance with the policies of the school.
6. That fees are to be paid as they fall due in the first two weeks of term or according to arrangements made.
7. That any parents intending to terminate enrolment notify the school as soon as they become aware of circumstances. Final notification must be given in writing.
8. That the School may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other serious breaches of the School's rules and regulations. This also applies if a student's behaviour, within or outside the school, brings disrepute on the school, or if the student undertakes or promotes a lifestyle which is in conflict with the school's values.
9. That the parents read the statement of faith and understand that it is the basis of the philosophy of the school and the teaching given in it.
10. That the parents will ensure regular attendance of their child/ren at school, except for illness and other explained absences. (Following an unexplained absence of more than 3 days, the roll teacher of a child will make contact with the child's parents to enquire about the absence).

Appendix 2: The Confession of Faith

We believe in the Divine inspiration, the infallibility and supreme authority of the Old and New Testaments in their entirety and that the Holy Spirit so moved the writers that what they wrote are authoritative statements of truth for all matters of faith and conduct.

We believe there is one God in whom there are three equal Divine Persons, revealed as the Father, the Son and the Holy Spirit, and who of His own sovereign will created the heavens, the earth and all that is contained in the Universe.

We believe the Lord Jesus Christ is the eternally existing, only begotten Son of the Father, conceived by the Holy Spirit and born of the virgin Mary. As God He became flesh and dwelt among us: as man He was God.

We believe all men are in a fallen, sinful and lost condition through the rebellion of Adam and Eve, who were created without sin, and in this state of depravity are helpless to save themselves and are under the condemnation of God to eternal punishment in Hell.

We believe it is the Holy Spirit alone who convicts men of sin; leads them to repentance; creates faith within them and regenerates and fills those who believe on the Lord Jesus Christ as Lord. It is the indwelling Spirit who bestows the Gifts of the Spirit and manifests the Fruit of the Spirit in the believer.

We believe Christ died for our sins, was buried and the third day rose from the dead: that He appeared to men who touched Him and knew His bodily presence and that He ascended to His Father.

We believe the Lord Jesus Christ will return in person with His saints and that the full consummation of the Kingdom of God awaits His return.

We believe those who have been regenerated by the Holy Spirit will receive a resurrection body at the return of Jesus Christ and be forever with the Lord, while those who have not believed will be resurrected to stand at the Judgement Seat of God to receive His judgement and eternal condemnation to Hell.

We believe in the actual existence of Satan who is the father of all evil and opposed to God although ultimately subject to the purposes of God and destined to be confined forever to Hell.

We believe the Church is the Body of Christ composed of all believers in the Lord Jesus Christ, which finds its visible manifestation in the local community of believers and ministers through the co-operative exercise of God-given gifts by the entire membership. Each local community of believers is competent under Christ as Head of the Church to order its life without interference from any authority whether civil or ecclesiastical.

Casino Christian School



A Ministry of the
Casino Presbyterian Church – since 1995

“Grow in Grace and
Knowledge”
2 Peter 3:18

PO Box 30 Casino NSW 2470

Address: 93 Manifold Rd, North Casino.

Office Hours: Mon-Fri. 8:30am – 3:30pm

Phone: 02 6662 5599 Fax: 02 6662 5584

E-Mail: admin@ccs.nsw.edu.au

Web: www.ccs.nsw.edu.au

Principal: Mr Phil Johnson Ph 02 6662 4908

Board Chairman: Rev. George Ayoub Ph 02 6662 1086

Email: pressie@optusnet.com.au

ACN 063 892 811

ABN 51 063 892 811

ENROLMENT ENQUIRY FORM

Date: _____

Parent(s): _____

Address: _____

Contact Numbers: _____

Students/Classes: _____

Date of Birth _____

Present school: _____

Reasons for change: _____

Proposed date of
Enrolment: _____

Principal to call Yes/ No

Package sent Yes/ No

Follow up calls: _____

Interview date: _____

Results: _____

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APPLICATION FOR ENROLMENT

Date _____

Lodgement of this enrolment form DOES NOT assure enrolment which depends on the outcome of an interview and the availability of places in the school. The decision to enrol your child will be made by the Principal.

A \$10.00 non-refundable administration fee per family must accompany this application. ☐

Please attach: a) Copy of an extract of child's Birth Certificate
b) Recent School Reports ☐

Send to: Casino Christian School
PO BOX 30
CASINO NSW 2470

or
deliver to

Casino Christian School
93 Manifold Road
CASINO NSW 2470

Note: The shaded areas of this form are part of a National Data Collection required by the Education Department.

FAMILY DETAILS

Contact Information – Father/Guardian – Residing at same address

Surname _____ Christian Name _____ Relationship _____

Address _____

Postal Address _____

Home Phone _____ Mobile _____ Work _____

Occupation _____ Employer _____

Group 1 ☐ Group 2 ☐ Group 3 ☐ Group 4 ☐

Please tick the Occupation group (refer to Parental Occupation Definition attached)

Religious Affiliation _____

Level of Education

Year 12

Year 11

Year 10

Highest Education

Bachelor Degree or above

Advance Diploma/Diploma

Certificate I to IV

Nationality

Other language spoken at home

Year 9 (or equivalent or below)	No non-school qualification	Main language spoken at home _____
------------------------------------	-----------------------------	---------------------------------------

Contact Information – Mother/Guardian – Residing at same address

Surname _____ Christian Name _____ Relationship _____

Address _____

Postal Address _____

Home phone _____ Mobile _____ Work _____

Occupation _____ Employer _____

Group 1 ☐ Group 2 ☐ Group 3 ☐ Group 4 ☐

Please tick the Occupation group (refer to Parental Occupation Definition attached)

Religious Affiliation _____

Level of Education	Highest Education	Nationality
Year 12	Bachelor Degree or above	_____
Year 11	Advance Diploma/Diploma	Other language spoken at home
Year 10	Certificate I to IV	_____
Year 9	No non-school qualification	Main language spoken at home
(or equivalent or below)		_____

Contact Information – Non Residential Parent/Guardian – If applicable

Surname _____ Christian Name _____ Relationship _____

Address _____

Postal Address _____

Home phone _____ Mobile _____ Work _____

Occupation _____ Employer _____

Group 1 ☐ Group 2 ☐ Group 3 ☐ Group 4 ☐

Please tick the Occupation group (refer to Parental Occupation Definition attached)

Religious Affiliation _____

Level of Education	Highest Education	Nationality
Year 12	Bachelor Degree or above	_____
Year 11	Advance Diploma/Diploma	Other language spoken at home
Year 10	Certificate I to IV	_____
Year 9	No non-school qualification	Main language spoken at home
(or equivalent or below)		_____

DETAILS OF STUDENTS APPLYING FOR ENROLMENT

Name	Age	Date of Birth	If at School, School name	Present Year Level

ANTICIPATED COMMENCEMENT YEAR OR DATE _____

OTHER CHILDREN IN THE FAMILY

Name	Age

Please answer the following:

- 1. Reason for Enquiry:** What are your reasons for seeking the enrolment of your child/children in the school.

- 2. Church Involvement:** Give some indication of the nature of your family's involvement in a church fellowship - both yours and your children's involvement. (if any) _____

- 3. How are your children coping with their present school?**

Academically: (well, satisfactory, poor)

Socially:

Emotionally:

SPECIAL NEEDS

Physical Needs Yes/ No **Behaviour Needs** Yes/ No **Education Needs** Yes/ No

Other Special Needs Yes/ No If you have answered **Yes** to any of the above, please provide full details of those needs and any intervention support that he/she may be currently receiving (Support documentation must be supplied) _____

Documentation supplied Yes/ No

Are there any Family Court/Parenting Plans that have been issued in relation to the enrolling student?

Yes/ No (If yes please supply documentation) Documentation supplied Yes/ No

EMERGENCY CONTACTS

Emergency Contacts Person 1 (other than parent)

Name _____ Relationship to Student _____

Residential address _____

Home Phone _____ Mobile _____ Work _____

Emergency Contacts Person 2 (other than parent)

Name _____ Relationship to Student _____

Residential address _____

Home Phone _____ Mobile _____ Work _____

SCHOOL FEE DETAILS

Name/s on the account _____

Address _____

PARENTAL OCCUPATION DEFINITION

Parental Occupation is defined as the **main** work undertaken by the parent/guardian. If a parent/guardian has more than one job, report their main job.

If the person is not currently in **paid** work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.

If the person has not been in **paid** work in the last 12 months, enter '8' in the appropriate box.

Group 1: Senior Management is large business organization, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator (School Principal, faculty head/dean, library/museum/gallery director, research facility director)

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business (Management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/Sea Transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing)

Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)

Retail sales/services manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)

Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

Skilled office, sales and service staff.

Office (secretary, personal assistant, desktop publishing operator, switchboard operator)

Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster/ market researcher)

Service (aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper)

Office assistants, sales assistants and other assistants.

Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)

Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)

Assistant/aide (trade's assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing Assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm

hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)

Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car part attendant, crossing supervisor)

AGREEMENT

Please CAREFULLY read and accept the conditions of enrolment as set out in the School's Prospectus.

I/we will sign in the appropriate space. If I/we have any further questions, I/we will ask before signing.

1. I/We realise that Casino Christian School is a member of the Christian Schools Australia (CSA). Furthermore, we understand the vital importance of the community aspect of this school. We realise that all involved in the school are to:

- function together as an effective Christian community;
- aim to give glory to God and to maintain a positive, caring school environment where students, staff and parents can "Grow in Grace and Knowledge", and feel a sense of belonging in the community;

if our child/ren is/are accepted for enrolment at Casino Christian School. In the practical out workings of this, I/we understand and fully accept the following:

- We will establish lines of communication with the school – both concerns and encouragements.
- Accept normal parental responsibilities in the functioning of the school, i.e. with working bees, parent evenings, interviews with teachers and providing help where needed.
- That gossip should be avoided – refrain from telling everyone else but the person who should know first.
- That the Biblical guides of dealing with people is love with gentleness are to be followed (see Grievance Resolution Policy).
- Support the school in the application of its Code of Behaviour and Uniform Policies;
- Teachers' professional judgment is to be trusted and accepted. The Principal is responsible to the School Board for education standards.
- An internal evaluation system operates. Also, regular inspections for registration of our school with the NSW Board of Studies are carried out by professional, experienced Principals in our system.
- The School Board is the authority in charge of the entire school's operation. Their decision on any matter is final.
- I/We agree to be responsible for all breakages and damage to school property caused by the student/s.
- That school fees and charges must be paid by the dates stipulated on the school fee accounts, unless prior arrangements have been made with the Principal.
- I/We agree to give notice in writing of our intentions to withdraw our son/daughter from the school.

Signed: _____
(Father/Guardian) (Mother/Guardian) Date

OFFICE USE ONLY

Application Fee Paid (\$10)		Copy of Birth Certificate/s	
Interviewed		School Report/s from previous School	

<i>Enrolment Approved</i>			
<i>Confirmation of Enrolment letter sent</i>			
<i>Date of Enrolment</i>			

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Board Chairman: Rev George Ayoub Ph 02 6662 1086

E-mail: pressie@optusnet.com.au

ACN 063 892 811

ABN 51 063 892 811

ENROLMENT FORM

DETAILS OF STUDENT

Surname _____ **Christian Name** _____

Father _____ **Mother** _____

Father living with student Yes No

Mother living with student Yes No

Address _____

Postal Address _____

Sex Male Female **Date of Birth** ____/____/____ **Country of Birth** _____

Entry Year (ie Yr 1 or Yr 7) _____

Commencement Date _____ **Previous School** _____

Religion _____ **Nationality** _____

Main language spoken at home _____ **other Language** _____

Aboriginal/Torres Strait Islander? No Yes (If yes, please tick one below)

Aboriginal/ Torres Strait Islander/ Both Aboriginal and Torres Strait Islander

TRAVEL METHOD Private vehicle Eligible for Private Vehicle Conveyance

CCS bus from Kyogle Bus-Casino Bus Service Other Bus _____

MEDICAL DETAILS

Doctor's Name _____ **Phone No.** _____

Student's Medicare No. _____ **Health Fund** _____ **Ambulance Yes/ No**

Allergies Yes/ No _____

If Yes, please specify

Medical Problems Yes/ No _____

If Yes, please specify

Immunisation

Immunisation Certif. supplied

Permission to have Panadol administered at school Yes/ No

GENERAL CONSENT:

- I/We hereby consent to the child above attending all supervised activities and excursions approved by the school and authorise the School in the event of an emergency to secure ambulance and/or medical attention.
- I/We also authorise the School to exercise appropriate disciplinary measures as outlined in the School Prospectus.
- I/We give permission for the publication of any school-related material by or about our child, including photographs. It is acknowledged that such material is used regularly in publications by the School to communicate and promote events. Publications may include Newsletters, Prospectuses, Magazines, newspapers articles and the school website.

Signatures: (Father) _____ (Mother) _____ Date _____

OFFICE USE ONLY

<i>Date of Enrolment</i>		<i>Information added to computer/Register</i>	
<i>School Report/s from previous School</i>		<i>Student ID No.</i>	
<i>Copy of Birth Certificate</i>		<i>House Group</i>	
<i>Copy of Immunisation Certificate</i>			
<i>Special needs Documentation</i>			
<i>Family Court documentation</i>			

Note: The shaded areas of this form are part of a National Data Collection required by the Education Department.